## **FAQs**

Who can be a member of Kalimpong College Library? Any student (Regular, B.A., BBA, B.Com, B.Sc and IGNOU)

Who else can use the library apart from the students and teachers? Any person with the permission of the Principal/TIC/Librarian

How to become a member of the college library? A person can be a member of a library by making library cards

How to make a library card?

College students have to bring a college admission fee paid receipt and two passport size photographs. IGNOU students and the general public have to take a permission letter and two passport-sized photographs, and then the card will be issued.

What if I lose the library cards?

You can make a duplicate copy by paying rs. 20 only and college students have to bring a college admission fee paid receipt and two photographs.

How can I renew the Library Card after the end of the semester? Students can ask the library to renew their cards.

Can I use the Library in the holidays?

If you want to use the library on holidays, then you have to ask the library staff in advance.

Is the library open during winter? Yes, the Library is open during the winter holidays.

What kind of facilities will I get from the library? Lending of books, WIFI, Audio-Visual, Reference service, Reprographic, printing, career counseling and guidance, Magazine, offline and online question papers, Computer for students, career-oriented books and magazines etc.

Can I take food products inside the library? No, users are not allowed to take food items inside the library.

Can I use a mobile phone in the library?
Users can use the mobile with special permission only.