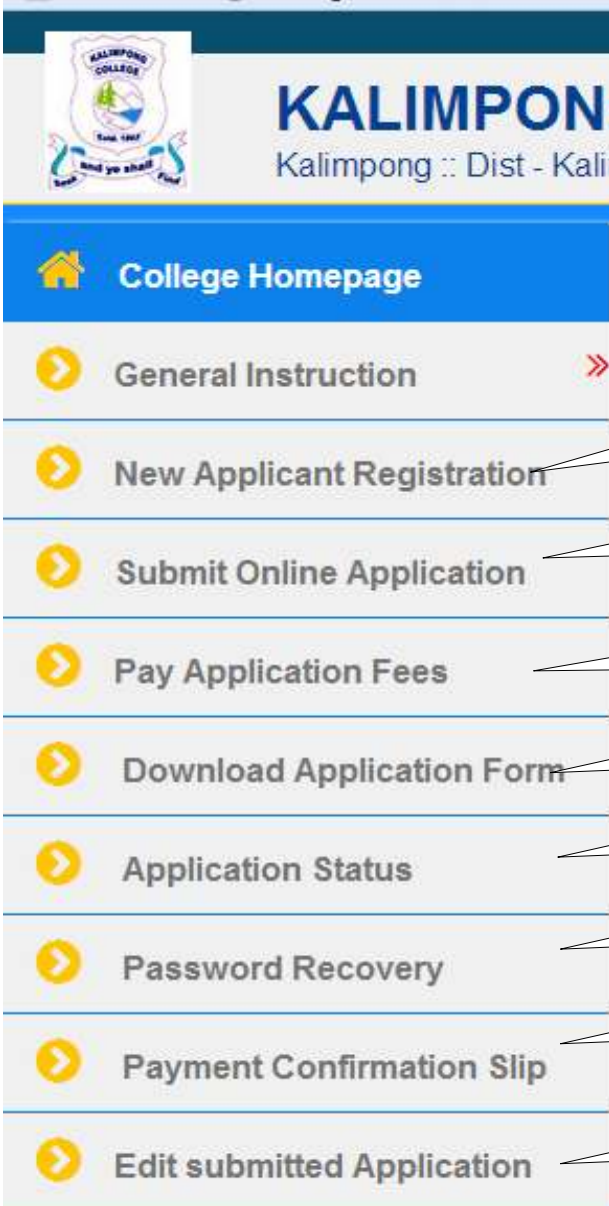


# How to Use Online Admission Portal

Open Online Admission Portal From College Website



The image shows a screenshot of the Kalimpong College Online Admission Portal. The header includes the college logo and name. The left side menu lists various options, with numbered callouts (1-8) pointing to specific items. A blue banner highlights the 'Steps to Apply Online for Admission' section.

Left Side Menu in admission Portal

Steps to Apply Online for Admission

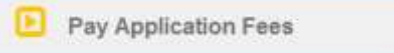
- 1 Register your Mobile to get User-id & Password
- 2 Upload Photo and Submit Application data
- 3 Pay Application Fee Through Online Payment Get-way
- 4 Download filled in Application Form
- 5 To know Over all Status of Application
- 6 Recover User- id & Password through SMS
- 7 Make Online Payment Confirmation Slip
- 8 Make Correction of Submitted Application

Step 1 to 4 are mandatory to complete online application process  
Follow the onscreen direction to complete every step

Take a print of submitted application and application fee payment confirmation slip for verification at college along with other documents required for verification by the college

# How to Pay Online for Online Admission

1) Click on the button Pay Application Fee in online admission portal of the college



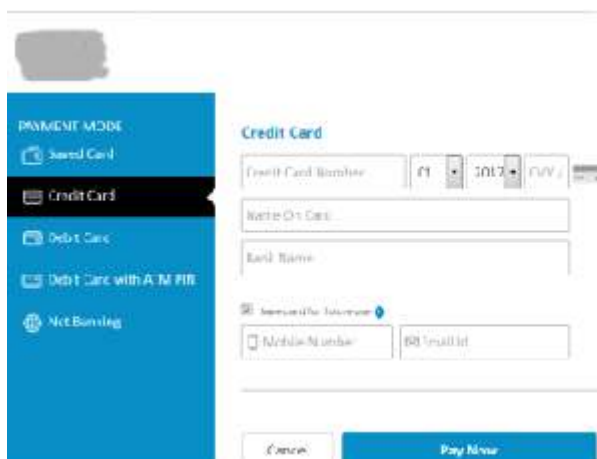
2) Enter your registered mobile number and verification code and click on Submit button



3) Click on Proceed to pay online button



5) Select Your Option of Payment (Credit Card/ Debit Card / Net Banking) and Pay Accordingly



## Remember

Allow the browser to return the information after completion of payment at the bank end

Allow cookies and cache in your browser

Check your browser setting, antivirus setting if you are getting Not Acceptable error

If you are facing the problem often to pay online try in another computer or mobile browser

5) After successful payment allow browser to auto re-direct to the college admission portal and take a print payment confirmation slip